

Environmental Health and Safety Professional

Posting Details

Posting Number	PG190897SP
Internal Recruitment	No
Working Title	Environmental Health and Safety Professional
Anticipated Hiring Range	\$49,000 - \$51,000
Work Schedule	Monday - Friday 8:00am -5:00pm
Job Location	Raleigh, NC
Department	Chemical & Biomolecular Engr
About the Department	<p>The primary function of Chemical and Biomolecular Engineering Department (CBE) is to provide educational programs leading to BS, MS, and PhD degrees in Chemical Engineering. The administrative unit provides support to the education program and the research programs that reside in the department.</p> <p>For more information about our department, visit https://www.cbe.ncsu.edu/.</p>
Essential Job Duties	<p>The Environment, Health and Safety (EHS) Professional analyzes CBE's work environments to design and implement programs to control, eliminate, and prevent disease, injury, and/or environmental impact caused by chemical, biological, physical, ergonomic and/or other factors. Work may involve risk analysis, environmental program management (such as permitting, waste management, and remediation), fire safety, industrial hygiene, emergency preparedness or other programs.</p> <p>Primary duties of the Environment, Health and Safety (EHS) Professional include, but are not limited to the following:</p> <ul style="list-style-type: none"> • Conducting inspections and informing departmental leadership of areas not in compliance with local, state and federal regulations and University policies, in order to gain support for addressing necessary corrective actions, which the EHS Professional may manage. • Responsible for building a safety-minded culture in the CBE community and for instilling a culture of responsibility and accountability. • Advises Departmental leadership on the cost and effectiveness of EHS programs and actions. • Representing CBE on EHS-related committees at the college and university level. • The EHS Professional acts as CBE's CAMS coordinator who is responsible for tracking capital assets of the Department from purchase until disposal. • The EHS Professional is the building liaison for the Department; he/she serves as a central point of contact for day-to-day building maintenance and services and keeps the Department Head and CBE community informed on facility issues. • The EHS Professional manages the upfit of CBE office and lab spaces and maintains departmental records of space utilization.
Other Responsibilities	<ul style="list-style-type: none"> • Additional duties as assigned.
Minimum Experience/Education	<p>Bachelor's degree in a Physical Science, Biological Science, Environmental Science/Engineering, Occupational Safety, Industrial Technology or related discipline; or an equivalent combination of training and experience.</p> <p><i>Some positions may require additional training, certifications, or licensure. All degrees must be received from appropriately accredited institutions.</i></p>
Other Required Qualifications	<ul style="list-style-type: none"> • Ability to interpret and explain a wide variety of policies and procedures, varying from basic to complex, to internal customers, and to exercise independent judgment. • Demonstrated project planning experience. • Computer skills including working knowledge of Word , proficient with word processing, e-mail, Web browsers, and spreadsheets. • Excellent interpersonal skills and ability to establish and maintain effective work relationships.

	<ul style="list-style-type: none"> Understanding of the current information resource needs of clients in a college/university setting. Strong problem-solving skills.
Preferred Qualifications	<ul style="list-style-type: none"> 3-6 years relevant experience, skills with University research labs, meticulous organizational skills. Knowledge of EHS State and federal rules and regulations. Knowledge of local policies and regulations, and accreditations and consensus requirements such as JACO, ASHRAE, ANSI, etc. Knowledge of applicable equipment.
Required License or Certification	N/A
Valid NC Driver's License required	No
Commercial Driver's License Required?	No
Job Open Date	02/03/2021
Earliest Close Date---- (Positions will be posted until 5:00 PM ET on this date. Positions remaining posted after this date are still accepting applications but may close at any time.)	02/10/2021
Notice to Applicants	
Special Instructions	Please include resume, cover letter, and contact information for 3 professional references.
Position Number	00061543
Position Type	SHRA
Position Classification Band Title	Environmental, Health, and Safety Professional
Position Classification Band Level	Contributing
Position Classification Salary Range	\$33,076 - \$96,528
Salary Grade Equivalency	GN09
Alternate Option	If no applicants apply who meet the required competency level and training & experience requirements, then management may consider other applicants. Salary would be determined based on competencies, equity, budget, and market considerations.
Full Time Equivalent (FTE) (1.0 = 40 hours/week)	1.0
Appointment	12 Month Recurring
Mandatory Designation - Adverse Weather	Non Mandatory - Adverse Weather
Mandatory Designation - Emergency Events	Mandatory - Hazardous Material Incidents

Time Limited Position	No
Time-Limited Appointment Length (if applicable)	
Is this position partially or fully funded on ARRA stimulus monies?	No
Department Id	140201 - Chemical & Biomolecular Engr
AA/EOE	<p>NC State University is an equal opportunity and affirmative action employer. All qualified applicants will receive consideration for employment without regard to race, color, national origin, religion, sex, gender identity, age, sexual orientation, genetic information, status as an individual with a disability, or status as a protected veteran.</p> <p>If you have general questions about the application process, you may contact Human Resources at (919) 515-2135 or workatncstate@ncsu.edu. Individuals with disabilities requiring disability-related accommodations in the application and interview process, please call 919-515-3148.</p> <p>Final candidates are subject to criminal & sex offender background checks. Some vacancies also require credit or motor vehicle checks. If highest degree is from an institution outside of the U.S., final candidates are required to have their degree equivalency verified at www.wes.org or equivalent service. Degree(s) must be obtained prior to start date in order to meet qualifications and receive credit.</p> <p>NC State University participates in E-Verify. Federal law requires all employers to verify the identity and employment eligibility of all persons hired to work in the United States.</p>

Supplemental Questions

Required fields are indicated with an asterisk (*).

1. * How did you learn of this opportunity?

- NCSU Website
- Job Alert (automated email from our system)
- NCSU Executive Search Services
- Monster.com
- CareerBuilder.com
- InsideHigherEd.com
- HigherEdJobs.com
- Other Online Job Board
- Carolina Job Finder / Employment Guide
- Job / Career Fair
- The Chronicle of Higher Education
- Professional Journal
- Print Advertisement (Newspaper / Periodical)
- Radio / Television Advertisement
- Professional Organization
- Higher Education Recruitment Consortium (HERC)
- Direct Contact from NCSU HR Representative / Recruiter
- NCSU Employee Referral
- Social Media (LinkedIn, Twitter, Facebook, Other)
- Other

2. If you learned about this vacancy from "other source" or "other website", please provide the source.
(Open Ended Question)

3. * Please select the response below that best describes your experience/education for the Environment, Health, and Safety Professional position.

- Bachelor's degree, Master's degree, and/or Doctorate
- Associate's degree and 2 years of related experience
- Combination of post-high school education and experience to equal at least 4 years of related experience (ex: 1 year towards a degree and 3 years of experience)
- High school diploma/GED and at least 4 years of related experience

- Did not complete high school but have a combination of high school education and related experience to equal 8 years (ex. 1 year of high school and 7 years of experience)
- None of the above

4. * Do you have knowledge of EHS state and federal rules and regulations?

- Yes
- No

Application Materials Required

Required Documents

1. Resume
2. Cover Letter
3. Contact Information for References

Optional Documents